



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

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MEMORANDUM

TO: The Governing Board

FROM: 
Joseph T. Edmiston, FAICP, Executive Officer

DATE: July 7, 2004

SUBJECT: **Agenda Item XII: Consideration of resolution authorizing a contract with the Baldwin Hills Conservancy for contract project administration and staff services for Fiscal Year 2004/2005.**

Staff Recommendation: That the Governing Board authorize a contract with the Baldwin Hills Conservancy for contract project administration and staff services for Fiscal Year 2004/2005.

Background: The MRCA previously entered into a contract with the Baldwin Hills Conservancy for staff and administrative services. Via this contract, the MRCA has had two employees on loan to the Baldwin Hills Conservancy.

The proposed contact of \$105,000 would be for a term of one year commencing on May 31, 2004 and ending on May 31, 2005. The contract would provide the funding for two full-time MRCA employees, including benefits, who would then be on loan to the Baldwin Hills Conservancy in order to complete the Proposition 40 projects via grants that have been awarded to the Baldwin Hills Conservancy.

For further information, please refer to the proposed agreement attached hereto as Exhibit A.