



MOUNTAINS RECREATION & CONSERVATION AUTHORITY
Los Angeles River Center and Gardens
570 West Avenue Twenty-six, Suite 100
Los Angeles, California 90065
Phone (323) 221-9944 Fax (323) 441-8691

**REQUEST FOR QUALIFICATIONS
FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES
FOR THE MOUNTAINS RECREATION AND CONSERVATION AUTHORITY**

**May 27, 2011
Questions and Answers**

1. Is \$25,000 the maximum amount for any contract?

The \$25,000 contracts are specifically for on-call services throughout the year, for minor tasks and stand-alone questions. For projects that require more complete services, a separate contract will be negotiated and the amount of those contracts may exceed \$25,000.

2. How will the separate contracts be awarded?

MRCA will issue an RFP to the firms on the short list.

3. Our firm does not have a portfolio of projects completed under our firm name as yet, having only started business in late June 2010. Would the Authority be willing to accept the personal experience of our staff prior to the founding of the firm as qualifying experience?

We will consider that. Just explain the situation in the cover letter. However, please also include work done since the company was founded.

4. What types of projects do you have coming up that would require more than the on-call services? The cost range of \$100,000 to \$10,000,000 is quite large. Projects at the higher end of the range are along the lines of converting a 10-acre vacant lot into an urban park, with accessory buildings; this type of project runs approximately \$1,000,000 per acre. Projects at the smaller end include smaller sites and renovation of existing parkland facilities.

Projects likely to come up in the next two years include:

- a 4-acre trailhead with restroom and 100,000-gallon rainwater cistern (est. construction cost \$3,000,000);
- a public concrete stairway at the beach (est. construction cost \$900,000);
- conversion of a 3-acre vacant parcel to urban parkland with a restroom building (est. construction cost \$2,500,000)
- conversion of 2-acre vacant parcel to urban parkland/bikeway with retaining walls and structural BMPs for urban runoff water (est. cost range \$3.5 to \$6,000,000).

5. Typically does your construction management firm do materials testing?

We don't have a standard protocol for materials testing, this would be decided on a case-by-case basis.

6. Is there a list available of interested firms available to view?

Registration is not required and therefore there isn't a list of bidders. The RFQ was advertised on <http://www.ebidboard.com/public/rfps/index.asp?mbrguid=0AF860E0-2F90-4A76-B159-CDFB9A663EF6> and a few firms have signed up there, but there is no official list.

7. Our firm provides materials testing but not full construction management services. Can we be considered?

Firms that do not provide the services requested will not be considered for this short list. At this time we are not developing a short list for materials testing firms. If you would like to be notified directly of future RFP/RFQs, send a contact e-mail address to cara.meyer@mrca.ca.gov.

8. We're concerned that the timeline is very short.

We will take the short timeline into consideration when reviewing the submittals. For the majority of items required for submittal, your firm's standard qualifications package or other previously prepared documents will suffice.

9. Does the RFP for Construction Management require DVBE participation?

No.

10. On page 3 under Required Submittal Components / Section 1: Narrative, item e of the cover letter request "Certification that the firm is legally permitted to conduct business in the State of California." My question is if it is sufficient to merely state that we are incorporated in the State, or do we need to include a PDF of a State issued Certificate of Status?

Just a statement is sufficient, you do not need to include documentation.

11. What is the minimum number of projects required for Section 2.2?

Three (3).

12. What is the minimum number of client references required for Section 2.3?

This is intended to be a comprehensive list, however if you do not already have such a list prepared, please submit at least three (3) references.

13. In Section 2.2, are we allowed to highlight the personal relevant experience of key personnel in addition to our firm's relevant experience?

Yes, to the extent that the experience is related to services that are provided by the firm. For example, if an employee used to be a cost estimator but your firm does not offer cost estimating services, that experience should not be highlighted.