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April 1, 2008

Mr. Walt Young, Chief Ranger/Deputy Executive Officer
Mountains Recreation and Conservation Authority
2600 Franklin Canyon Drive
Beverly Hills, CA 90210

RE: Risk Control Proposal

Dear Walt:

Thank you for your request for a proposal to evaluate risk management issues at the Mountains Recreation and Conservation Authority

For the information of others who may be reviewing this document, I am an engineering graduate of the United States Coast Guard Academy. I served in a variety of positions in the Coast Guard, including Chief Engineer Officer of a high endurance cutter, head of four enlisted schools, and Industrial Manager of the maintenance and repair facility in Ketchikan, Alaska. I worked for and ran safety departments for a number of insurance carriers and brokers before becoming a consultant at Bragg and Associates. I am a Certified Safety Professional, (CSP); a Professional Engineer in Safety in both California and Massachusetts, the only two states to issue such registrations; I am a Certified Safety and Health Manager (CSHM); and have earned the Associate in Loss Control Management (ALCM) and Associate in Risk Management (ARM) designations from the Insurance Institute of America. In July 2008, Governor Schwarzenegger appointed me as one of the seven members of the California Occupational Safety and Health Standards Board, the only agency in the state authorized to adopt, amend or repeal occupational safety and health standards or orders.

Thank you for your clarifying email of March 19, 2008, and breaking out the project into separate tasks.

TASK 1:

Evaluation of risk management issues at the following pedestrian interface locations:

- Hollywood Bowl Overlook
- Franklin Canyon
- Temescal Canyon
- Top of Topanga Overlook
- Top of Reseda

These locations have existing traffic engineer studies for review. We are looking for validation of these surveys, our automated enforcement program, etc. Additionally we need your evaluation of the parking lot trail connector that I described at Franklin Canyon.

I estimate two hours each for the five pedestrian interface locations, including discussions and writeup, for a total of ten hours. I estimate another two hours to review the existing traffic engineer studies, and another two hours for the automated enforcement program review. Lastly, the evaluation and recommendation preparation for the parking lot connector at Franklin Canyon looks like another two hours. Total: Sixteen hours.

TASK 2:

Evaluation of our existing Pesticide Application program. This program complies with existing County AG requirements, but a fresh set of eyes as it relates to best practices is desired. A sampling of five locations located in the Santa Monica Mountains is proposed, along with application and training records.

I estimate two hours to evaluate your existing Pesticide Application Program. I anticipate two hours each for five locations in the Santa Monica Mountains, including travel and review of application and training records. Total: Twelve hours.

TASK 3:

Evaluation of our light construction division, headquartered at the Los Angeles River Center and Gardens for best practices and compliance with established safety programs. Field work is currently underway at this location, Franklin Canyon and Temescal Canyon.

I estimate twelve hours total for the evaluation of your light construction division at the Los Angeles River Center and Gardens, including field visits here as well as Franklin Canyon and Temescal Canyon. This includes travel between locations as well as review of your IIPP and that of significant subcontractors. Total: Twelve hours.

Our hourly billing rate is \$160/hour. Clerical assistance is \$6 per page and \$0.25 per photocopy; mileage is billed at the IRS rate, currently \$0.505 per mile. Incidental and travel expenses are billed at the actual amount, without surcharge, as incurred. You will receive a detailed invoice at the conclusion of this project, or monthly if we are not able to complete the project before the calendar month end. Invoices are due and payable upon presentation. The following are estimates:

Airfare:	\$300/roundtrip
Airport parking:	\$7/day
Auto rental:	\$65/day
Lodging:	\$150/day
Meals:	\$65/day

Obviously, combining tasks will reduce travel expenses, and I am not averse to working weekends if that can be done without undue overtime expense and hassle on your part, or to spending the weekend (at my expense) in your lovely part of the country.

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April 1, 2008
Page 3 of 3

Gregory B. Bragg & Associates, Inc.
Risk Control Department
1 800 RISK TIP

I estimate Task 1 at no more than \$5500, including expenses; Task 2 and 3 at no more than \$5000 each, including expenses. If we can visit all the sites with one visit, I anticipate savings of up to \$1000.

If you prefer a flat fee or not to exceed billing process, the total for all three projects is \$19, 000.

Thank you for the opportunity to submit this proposal.

Sincerely,

Jack Kastorff, CSP, PE, ALCM, ARM
Risk Control Manager
1 800 RISK TIP

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