



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center & Gardens
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MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: August 6, 2008

SUBJECT: **Agenda Item V(c): Consideration of resolution authorizing Requests for Bids and purchase of agency vehicles pursuant to the agency vehicle policy.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing Request for Bids and purchase of agency vehicles pursuant to agency vehicle policy.

Background: Due to the age and high mileage of vehicles in the Agency fleet, maintenance costs have increased. In an effort to reduce maintenance and fuel costs, it has been determined that replacement vehicles must be acquired.

Staff will follow agency procedure requiring solicitation by advertisement, verbal solicitation or other appropriate means from a minimum of three potential bidders responding to a Request for Bids. Bids will request vehicles for the replacement of existing fleet vehicles and new vehicles to be added to the existing fleet.

Bids will be analyzed according to a five year cost and operating cost analysis giving weighted value to more cost efficient vehicles.