



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center & Gardens
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MEMORANDUM

TO: The Governing Board

FROM: 
Joseph T. Edmiston, FAICP, Executive Officer

DATE: January 7, 2009

SUBJECT: **Agenda Item VI(c): Consideration of resolution authorizing a sole source contract to Pure Catering for food services related to Outdoor Education Camp at King Gillette Ranch, Calabasas.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing a sole source contract to Pure Catering for food services related to Outdoor Education Camp at King Gillette Ranch, Calabasas.

Background: In February the MRCA will begin the second year of serving the Las Virgenes Unified School District(LVUSD) 5th grade with a 5-day residential outdoor education camp at King Gillette Ranch. As part of the contract from LVUSD the MRCA is obligated to serve a total of 12 meals, including 4 breakfasts, 4 lunches and 4 dinners from a menu approved by the LVUSD. The menu must include vegetarian and kosher options for participating students.

It is the staff's recommendation that food services continue to be provided by Pure Catering, which last year demonstrated that it has the unique knowledge and experience necessary to provide these services for our camp, having provided similar services at camp Hess Kramer in Malibu for many years. The contract will be \$100 per participant, plus tax. Additionally we will pay \$750 for a specialized cleaning and operations crew to come in the week before camp to clean, repair equipment, stock inventory and generally get ready for the students. This contract will be funded out of the LVUSD contract with the MRCA.