

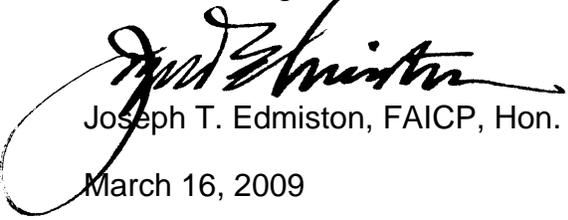


# MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center & Gardens  
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Los Angeles, California 90065  
Phone (323) 221-9944

## MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: March 16, 2009

SUBJECT: **Agenda Item V: Consideration of resolution authorizing the purchase of agency vehicles pursuant to the agency purchasing policy.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing the purchase of vehicles for the agency from Fairview Ford Sales Inc.

Background: Due to the age and high mileage of vehicles in the MRCA fleet, maintenance costs have continued to increase substantially. Additionally, these older vehicles get poor gas mileage compared with more efficient newer models. In an effort to reduce both maintenance and fuel costs, staff has determined that up to 23 replacement vehicles must be acquired. As the new vehicles come into the fleet, an equivalent number from the existing fleet will be decommissioned.

Staff has followed agency procedure by advertising the Request for Bids in a local newspaper as well as online. Staff received five bids from qualified vendors. Fairview Ford Sales Inc. was the low bidder. Their bid was \$400 per month lower than the next lowest bid. The bid was for a 60 month zero residual lease, meaning that the agency owns the vehicles outright after the last payment. Staff plans to acquire the vehicles in a phased purchase.