



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

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MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: February 3, 2010

SUBJECT: **Agenda Item V(b): Consideration of resolution authorizing a professional services contract with MIG, Inc. for design services for the Compton Creek-Washington Elementary Natural Park project.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing a professional services contract with MIG, Inc. for design services in an amount not to exceed \$100,000 for the Compton Creek-Washington Elementary Natural Park project.

Background: The proposed project will convert a portion of a three acre site behind Washington Elementary School, in the City of Compton, into a public park with native riparian plantings and typical passive park amenities (such as seating and interpretive displays), directly adjacent to the Compton Creek Bike Path. The site is currently vacant and is not used by the school or the public. The project is a partnership between MRCA, the Compton Unified School District, the City of Compton, and the Los Angeles Conservation Corps. Staff work to date has been focused on gaining buy-in and authorizations from the project partners. At this time the project is ready to begin design and the process of gaining support from educators, parents and students, and community members.

In August 2009, staff issued a Request for Qualifications for Landscape Architecture Services and received thirty-eight submissions. Interviews with seven design teams were held in December. In addition to evaluating the demonstrated competence and professional qualifications of each firm relative to the project, the following items were reviewed per the MRCA's Purchasing and Contracting Procedures, Section 3.3, Professional Services:

- List of names and contact information for clients for which services were performed in the last five years
- Samples of the services performed including the scope and cost
- Disclosure of any actions taken against the professional
- A statement of change order(s) to plans or specifications or projects for

which services were provided and the reason for the change order(s)

Consideration: At this time MRCA staff have an initial estimate of fees from MIG, Inc. but have yet to review and edit the proposed scope of work. The draft scope of work is attached. It is not expected that fees for the initial design phase would exceed \$100,000.