



MOUNTAINS RECREATION & CONSERVATION AUTHORITY
Los Angeles River Center and Gardens
570 West Avenue Twenty-six, Suite 100
Los Angeles, California 90065
Phone (323) 221-9944 Fax (323) 221-9934

PARK ASSISTANT III – RIVER CENTER **JOB OPPORTUNITY BULLETIN**

Performs a variety of skilled gardening and maintenance work. May participate as a crew member. Needs greater ability to work independently on projects. May supervise volunteers, court crews, seasonal workers, volunteers, and youth crews on specific tasks.

RESPONSIBILITIES:

- Operate light equipment such as mowers, edgers, and brush cutters
- Install and maintain planting in parks
- Assist Operations Manager in maintaining buildings and grounds in good condition
- Maintain picnic grounds and restrooms
- Maintain park areas to reduce fire hazards and perform weed control activities
- Maintain park fountains, water, and irrigation systems
- Install fencing and signs
- Assist visitors to the parks
- Remove trash and graffiti from park grounds
- Follow written and verbal direction
- Perform related duties as required

REQUIRED SKILLS:

- 2-3 years of experience dealing with plant care, grounds maintenance, trail care, protection of flora and fauna, public facility care, and/or interpretation
- Ability to work independently and with others; work safely using hand and power tools; perform minor mechanical repairs; perform heavy physical labor, including lifting and carrying items weighing up to 90 pounds for a distance up to 50 feet
- Outgoing individual with experience dealing with the public
- High School diploma with training in natural resources or closely related field
- Valid California Drivers License with a satisfactory driving record
- Possession of, or ability to obtain, certification for CPR and First Aid Certificate within the first year of hire.

PAY: \$11.76 per hour

REQUIRED HOURS: 40 hours a week, including weekends

BENEFITS: Health insurance, life insurance, retirement, vacation, sick leave and generous holiday schedules.

A local public agency exercising joint powers of the Santa Monica Mountains Conservancy, the Conejo Recreation and Park District, and the Rancho Simi Recreation and Park District pursuant to Section 6500 et seq. of the Government Code

Park Assistant III

Job Description

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HOW TO APPLY: Send application and resume to: Giovanna.allen@mrca.ca.gov or you may fax to: (323) 221-9934 Attention: Giovanna Allen, Human Resources Specialist. Position is open until filled.

DESCRIPTION OF AGENCY: In 1980, the California State Legislature established the Santa Monica Mountains Conservancy, a state agency, which preserves California's natural resources. The Mountains Recreation and Conservation Authority (MRCA) is a local agency exercising joint powers of the Santa Monica Mountains Conservancy, the Conejo Recreation and Park District, and the Rancho Simi Recreation and Park District. The MRCA retains local jurisdictional powers and is charged with preserving open space in the Santa Monica Mountains region.

The MRCA is an equal opportunity employer and is committed to the belief that each individual is entitled to equal employment opportunity.