



## MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center and Gardens  
570 West Avenue Twenty-six, Suite 100  
Los Angeles, California 90065  
Phone (323) 221-9944 Fax (323) 221-9934

### JOB OPPORTUNITY BULLETIN PARK ASSISTANT III

The Mountains Recreation and Conservation Authority (MRCA) is recruiting a Park Assistant III to perform various construction tasks under direct supervision including new construction, skilled building and grounds repair and restoration work at several different locations around Los Angeles County.

#### RESPONSIBILITIES:

- Follow written and verbal directions.
- Apply pesticides and herbicides in accordance with applicable laws and regulations under the supervision of the pesticide manager.
- Assist with repairs to buildings and grounds including electrical, plumbing and carpentry.
- Install various park features including landscaping, irrigation, fencing, signs, and site furnishings.
- Operate power tools and other construction power equipment.
- Perform physical labor.
- Assist with transportation and delivery of equipment and materials.
- Maintain a safe and clean working environment.
- Assist park visitors.
- Perform related duties as required.

#### REQUIRED SKILLS:

- 3 years of experience in construction, plant care, grounds maintenance, or related field.
- Ability to work independently and with others; work safely using hand and power tools; perform minor mechanical repairs; perform heavy physical labor, including lifting and carrying items weighing up to 60 pounds for a distance up to 50 feet.
- Outgoing individual with experience dealing with the public.
- High School diploma.
- Valid California Drivers License with a satisfactory driving record.
- Ability to pass a physical and drug test.
- Ability to pass a background check to include fingerprinting.
- Possession of, or ability to obtain, certification for CPR and First Aid Certificate within three months of hire.
- Ability to work at different sites.
- Must be fluent in English.

#### DESIRED SKILLS:

- Spanish speaking is a plus
- Technical trade training and/or certification
- Ability to operate a fork lift or other heavy machinery
- Willingness to participate in agency emergency response.

**PAY:** The hourly rate for this title ranges from \$12.00 - \$13.62. Total compensation includes paid leave for holidays, vacation and illness, along with health and retirement benefits (CalPers).

**REQUIRED HOURS:** Monday through Friday, 8 hours per day, 40 hours per week; may require some weekends and overtime upon prior approval by supervisor.

**DESCRIPTION OF AGENCY:** In 1980, the California State Legislature established the Santa Monica Mountains Conservancy (SMMC), a state agency, which preserves California's natural resources. The Mountains Recreation and Conservation Authority (MRCA) is a joint powers agency

between the SMMC, the Conejo Recreation and Park District and the Rancho Simi Recreation and Park District. The MRCA retains local jurisdictional powers and is charged with preserving open space in the Santa Monica Mountains region.

**TO APPLY, CONTACT: Zagreb De La Torre at (323) 221-9944, extension 145, fax resume to 323-441-8691 or e-mail resume to [zagreb.delatorre@mrca.ca.gov](mailto:zagreb.delatorre@mrca.ca.gov).**